

## Bellaire HS – Advanced Placement Exam Checklist 2020

- ✓ Log into your College Board Account ([myap.collegeboard.com](https://myap.collegeboard.com)) and make sure.
  - Your email address is correct! Do not use your HISD issued email address. This is how you will receive information about testing and access to the exams on the testing dates. Teacher and AP Coordinators will not have access to any of this information.
  - Check your School Code and change to 440557 if necessary.
  - If you want College Board to send Exam Scores directly to a certain College, you must select this in your account settings before June 20, 2020
- ✓ Check the College Board website regularly in case there are changes/updates.
  - <https://apcoronavirusupdates.collegeboard.org/students>
  - Use the Advanced Placement YouTube channel for reviews
    - <https://www.youtube.com/user/advancedplacement>
- ✓ If you need any internet connection or device, make sure you submit the request form through College Board using their form by April 24, 2020. You will find the link in English and Spanish at the bottom of the website page. <https://apcoronavirusupdates.collegeboard.org/students>

### Testing Date Information

- ✓ Check on the Exam Date and Time for each course you are planning to take (May 11 – 22) (June 1 – 5)
  - All students worldwide will test at the exact same time. Make sure you are looking at the Central Time Zone.
  - Exams are 45 minutes long (Approved extended time accommodations will be automatically added to the countdown clock displayed on the screen)
- ✓ Take the exam on your own knowledge
  - College Board has security and plagiarism safeguards to discourage cheating or collaboration during the exams. If they suspect cheating, they will act harshly on those who are caught.
  - The exam is open book/open notes. There should be no collaboration between students and anyone else while taking the exam.
  - Calculators can be used as well as pencil/paper for equations.
- ✓ Plan on taking the AP Exam on the first date available in case there are issues and you have problems connecting or submitting the exam.
  - You will be able to submit a “Testing Issue” Ticket on the date of the exam if you have problems and will automatically be scheduled for the Make-Up dates. There will not be a 3<sup>rd</sup> Exam date/time if you have issues during the Make-Up schedule.
- ✓ If you decide to not take the exam, you do not need to do anything. You will not be charged a cancellation fee.
  - If you are not able to submit a test during the exam period, you will not be charged a cancellation fee.

Email Mr. Scarrow at [ascarrow@houstonisd.org](mailto:ascarrow@houstonisd.org) if you have specific questions about any information in this email.